STUDENT ASSISTANT

CCBS – Center for Contemporary Buddhist Studies

Do you have advanced English language proficiency?
Are you interested in academic writing and publishing?

Center for Contemporary Buddhist Studies at the University of Copenhagen is hiring a student assistant from the beginning of December or as soon as possible thereafter. The student assistant will support the CCBS-editorial team.

Center for Contemporary Buddhist Studies is located in the Department of Cross-Cultural and Regional Studies at the University of Copenhagen. CCBS was established to concentrate and pool resources and expertise, creating a global center of excellence and raising the international profile of Contemporary Buddhist Studies. We work with our affiliated scholars and stakeholders to produce a body of original research on Contemporary Buddhism, disseminated through scholarly meetings, teaching and learning activities, public outreach — and academic publications.

The editorial team is working on several publications, and the student assistant will work closely together with the team to support the entire work cycle of two core publications. Among work tasks are

- Copy editing (American English, Author-Date Harvard Style and The Chicago Manual of Style)
- E-mail communication in English with editors and authors

We seek a person who is highly proficient in English, works in a very structured manner, has an eye for detail, is good at writing and is reliable.

If you are interested, send a motivated email to ccbs @ hum.ku.dk

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